30/11/23 F. T. BA Sem-I NOV. 2023 Comm. skills in English

		Se	eat No
Duration: 03:00 Hrs.	1143	01123	<b>Marks:- 80</b>
Note: - 1) All questions ar	re compulsory	SCORE LABOR	
2) All questions ca	rry equal marks		
3) Figures to the r	ight indicate max <mark>imu</mark> ı	n marks.	
2°-"			
Q.1 Write short notes on the foll	owing (Any four)	CO1,2,3,4,(R,U	(20)
1. Study skills in English			
2. Features of Effective writing	ng skills		
3. Barriers to Effective Lister	ning		
4. Advantages of knowing Er	nglish		
5. Types of Reading			
6. The Listening Process			
	· 1.50		(2.0)
Q.2 Read the following passage			
			soorie. From Mussoorie the
picturesque road heads north to			
road winds along the Yamuna ri			
motorable road. The remaining jo			
Hanuman Chatti, But it is better			
journey to Yamunotri is simply			
waterfalls, vibrant green foliage,			
meters above sea level, is located	on the western bank o	f the great peak of Bandarp	ounch (meaning – monkey's
tail) which is 6315 meters high.			
Questions			
1. Where did the travelers stop for	breakfast?Why?		(2)
2. Why is a part of the journey to Yamunotri to be undertaken on foot?			(2)
3. What has made the journey to Yamunotri breathtaking?			(2)
4.Do you think a journey of this k	ind is dangerous as wel	l as pleasant? Why?	(2)
5.(a) Vibrant green foliage.			
(Choose the appropriate m	eaning for the underline	ed word)	(2)
(i) Vibrating (ii) full of	life and energy	(iii) shivering	(iv) trembling.
(b) Give another word for (i) S	now-Covered	(ii) Foliage.	(2)
6. Find the suitable word meaning	for the words given be	low from the passage	(2)
(a) take one's breath away		(b) clean and fresh	
7. Your dinner is the counter	the kitchen. (Fill i	n the blanks with appropri	ate prepositions and rewrite
the sentence)			(2)
8. We left Dehradun early in the m	orning.(Identify the ten	se and change into simple:	future tense) (2)
9.I drank cup of coffee			
(Fill in the blanks with A/An/The and rewrite the sentence)			(2)
10. Find the words from the passage which means i) attractive ii) pleasure			

## Q.3 Attempt any four of the following

CO3,4(AP)

(20)

- 1. The increasing amount of time spent playing indoor games has been a major cause of decreasing the outdoor appearance of children. With this concern, write a speech to be delivered in the morning assembly in 150-200 words.
- 2. Write a paragraph to introduce your friend.
- 3. After five years of graduation, one day you meet your college friend at the railway station. Write a conversation between you and your friend.
- 4.As a Sports Committee representative, you are asked to introduce and welcome the chief guest of 'Annual Sports Day' of your college.Draft the speech.
- 5. As a Secretary of the Students Council, write a vote of thanks to be given on the occasion of 'Annual Day' of your college.
- Q.4 A)Draft an application for the post of an accountant in Pioneers (Pvt.) Ltd. Co. Hyderabad in response to their advertisement that appeared in 'The Times of India'. Prepare a biodata to be enclosed.

 $CO3,4(AP) \tag{8}$ 

B) You had submitted an application for Passport.Six months have passed but you have not yet received it. Write an application under RTI act asking the reasons for the delay and the authorities responsible for it.

 $CO3,4(AP) \tag{7}$ 

## C) Write an Email on any one of the following CO3,4(AP)

(5)

- i) The residents in your area are facing the problem of unlifted garbage in your area from the last few months. Write an email to the Municipal commissioner stating the problem and also give solutions.
- ii) You want to resign from the post of Sales Manager in Alfa Infrastructure Pvt.Ltd. Write an email of resignation to the HR manager of the company.

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