

Q. P. Code: 23777

Time: 3 Hours

Marks: 100

Please check whether you have got the right question paper.

- N.B. : 1. All questions are compulsory.
2. Figures to the right indicate maximum marks.

Q1. Objective Questions:

A) Choose the correct answer from the options given below (any ten): (10 Marks)

1. _____ of management are different categories created for smooth functioning.
(Levels, Skills, None of these)
2. The word gang-plank is associated with _____.
(Scalar chain, Equity, Remuneration)
3. Dimensions of Management were designed by _____.
(Elton Mayo, William Stanton, Peter Drucker)
4. Planning is a _____ looking activity
(forward, backward, downward)
5. In _____ objectives are set jointly by the management and the employees.
(MBE, MBA, MBO)
6. Game theory is used in _____ situations.
(dynamic, static, competitive)
7. Appropriate span of management _____ team spirit.
(improves, discourages, destroys)
8. Departmentation _____ division of work and specialization.
(opposes, facilitates, discourages)
9. Virtual organisation is a _____ network between different companies.
(traditional, mid-term, temporary)
10. _____ is an end function of Management.
(Planning, Organising, Controlling)
11. _____ is a psychological process.
(Communication, Motivation, Controlling)
12. _____ style of leadership involves management by emotions.
(Bureaucratic, Neurocratic, Democratic)

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B) State whether the following statements are True or False (any ten): (10 Marks)

1. Lower level managers need more of conceptual skills than technical skills.
2. Planning refers to organizing and grouping of activities.
3. Lack of unity of command creates confusion and misunderstanding in the organization.
4. Alternative plan is a type of standby arrangement.
5. Management By Objective was propounded by Peter Drucker.
6. Probability theory is a programmed technique of organizing.
7. Line and staff conflicts are possible in line and staff organisation.
8. Informal organisation can be shown in a structured chart form.
9. Delegation means assigning work to subordinates and giving them authority to perform it.
10. PERT is an analytical technique of controlling.
11. Motivation increases employee turnover.
12. Leadership is possible without followers.

Q 2. Answer any two of the following:

(15 Marks)

- a) Define Management. Explain the functions of management in brief.
- b) Discuss the Contributions of Scientific Management Theory.
- c) Explain the significance of Indian Ethos in Management.

Q 3. Answer any two of the following:

(15 Marks)

- a) Define Co-ordination and explain its importance.
- b) What are the components of Management Information System?
- c) Explain the impact of Technology on Decision Making.

Q4. Answer any two of the following:

(15 Marks)

- a) What is Organising? Explain the steps involved in Organising.
- b) Discuss the factors influencing Span of Management



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c) Distinguish between Centralization and De-centralization.

Q.5 Answer any two of the following:

(15 Marks)

- (a) Explain the various Barriers to effective Communication.
- (b) What are the various qualities that a good Leader should possess?
- (c) Explain the steps involved in Controlling process.

Q6. Answer any four Short Notes:

(20 Marks)

- i) Elton Mayo's Hawthorne Experiments.
- ii) Management by Objective
- iii) Matrix Organisation
- iv) Delegation of Authority.
- v) Importance of Communication
- vi) Bureaucratic style of leadership
