

sy Bcom

106

[3 Hours]

[Total Marks: 100]

Please check whether you have got the right question paper.

- N.B:
1. All questions are compulsory.
  2. Figures to the right indicates full marks.

103

1. A. Fill in the blanks with suitable options. (Any 10)

10

1. Every public company shall have a minimum number of \_\_\_\_\_ directors. (2, 3, 4,5)
2. The first auditor of all types of companies, except Government company, shall be appointed by \_\_\_\_\_ within 30 days from the date of registration of the company (Board of Directors, Shareholders, Government, Chief Executive Officer)
3. Maximum \_\_\_\_\_ directors can be appointed by any Company. (5, 10, 15,20)
4. The minimum number of persons who must be present at a meeting are called as \_\_\_\_\_ (Motion, Quorum, Agenda, Proxy)
5. \_\_\_\_\_ Resolution requires three fourth or 75% majority of voters in favour of the motion. (Ordinary, Special, Resolution requiring special notice, circulation)
6. There shall be minimum \_\_\_\_\_ Board meetings every year. (3, 4, 6,8, )
7. \_\_\_\_\_ is the key index which is used to keep track of the important or the most traded stocks in BSE. (SENSEX, BOSS, BOLT, DEMAT)
8. Zero stamp duty on transfer of shares is a \_\_\_\_\_ of online trading. (advantage, disadvantage, both, none)
9. Listing \_\_\_\_\_ the reputation of the company (decreases, increases, keep stable, none of these)
10. \_\_\_\_\_ report gives an idea about company's efficiency and contribution towards social responsibility. (Balance Sheet, Auditor, Corporate Governance, Profit and Loss)
11. The rate of final dividend is recommended by the \_\_\_\_\_ (Registrar, Board of Directors, Managers, Company Secretary)
12. To elect the Chairman of the Company includes in the Agenda of \_\_\_\_\_ (First AGM, First Board Meeting, EOGM, SGM)

B. State whether the following statements are True or False. (Any 10)

10

1. It is voluntary for every company to prepare Directors Report
2. CEO formulates policies and plans and gives recommendations to the Board.
3. Registrar acts as a direct liaison between the Board and Management of the Company.
4. Directors cannot participate in the meeting through video conferencing or other audio visual means.
5. Proxy must be submitted 24 hours before the commencement of the meeting
6. Point of order motion is meant for expressing objection or complaint by a member against the speech made by another.
7. Demat account is safer than holding physical certificates as it eliminates the risk of loss, fraud.
8. The SEBI is the market intermediary through which investors can avail the depository services.
9. Listing means admission of securities of a company to trading on a recognised stock exchange.

10. A charge which is identifiable with specific and clear asset/property at the time of creation of charge is called as Floating Charge.
11. Winding-up of a company is a process of putting an end to the life of a company.
12. Corporate Governance report aims to improve the company's image, efficiency, effectiveness and social responsibility.

2. Answer **any two** from the following

- a. Explain the provisions relating to director's report.
- b. Describe the role of Non-Executive Director in management of companies.
- c. What are the contents of an Audit Report?

15

3. Answer **any two** from the following

- a. Discuss the duties of secretary before, during and after Extra Ordinary General Meeting.
- b. Describe the Statutory Provisions related to Notices and Agenda.
- c. State and explain the meaning and types of motion.

15

4. Answer **any two** from the following

- a. Explain the participants involved in dematerialisation.
- b. What are the advantages and disadvantages of Online Trading?
- c. Enumerate advantages and disadvantages related to Listing of Securities.

15

5. Answer **any two** from the following

- a. Explain Secretarial duties with regard to Dividend and Interest.
- b. Discuss the statutory provisions related to Winding up of a company.
- c. Prepare a specimen for special resolution for alteration of Memorandum of Association

15

6. Write Short notes on (**Any four**)

- a. Director Identification Number
- b. Types of resolution
- c. Statutory provisions related to proxy
- d. BOLT
- e. Company reports
- f. Specimen of agenda of First Board Meeting

20