

Competency Statements

Unit No.	Topic	Competency Statements
1	Sources of Corporate Finance	<ul style="list-style-type: none"> • Understand the concept of Corporate Finance and its Importance. • Understand meaning of capital structure of a company • Understand various sources of owned and borrowed capital • Compare different sources of finance.
2	Capital raising	<ul style="list-style-type: none"> • Understand the provisions and procedures related to Issue of Shares, Debentures and Acceptance of Public Deposits.
3	Secretarial Correspondence	<ul style="list-style-type: none"> • Develop Communication skills related to Members, Debenture holders and Deposit holders.
4	Depository System	<ul style="list-style-type: none"> • Understand the concept of Depository system and its Importance. • Know the constituents of Depository System. • Learn the Functioning of Depository System.
5	Payment of Dividend and Interest	<ul style="list-style-type: none"> • Understand the concept of Dividend and Interest. • Compare between Interim and Final Dividend. • Learn about provisions on sources and for Declaration and Payment of Dividend.

6 Financial Markets

- Understand the Meaning of Financial Market.
- Know the types of Financial Markets.
- Learn about the Different Types of Financial Instruments.
- Understand the Meaning and functions of Stock Exchange.
- Know about BSE and NSE
- Understand the different terms related to stock exchange.
- Understand the role of SEBI in Capital Market.

INDEX

Sr. No.	Chapter	Page No.
1.	Introduction To Corporate Finance	1
2.	Sources of Corporate Finance	14
3.	Issue of Shares	39
4.	Issue of Debentures	68
5.	Deposits	80
6.	Correspondence with Members	93
7.	Correspondence with Debentureholders	104
8.	Correspondence with Depositors	116
9.	Depository System	127
10.	Dividend and Interest	143
11.	Financial Market	158
12.	Stock Exchange	170
	Answer Key	179